

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 7th July 2021

COUNCIL

You are invited to attend a meeting of Ludlow Town Council on
12th July 2021 at 7.00pm

VIA Zoom

Link: <https://us02web.zoom.us/j/82668387050>

Meeting ID: 826 6838 7050

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Community Governance Reviews
- Wigley Fields Allotments
- Street Trading – Bull Ring and Tower Street
- Churchyard at St Laurence Church
- Pavements Process

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



- 1. Welcome -** Welcome to a virtual meeting for the consideration of this agenda by the members of Council.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

- 2. Recording of Meetings –** Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

- 3. Apologies**
To receive Councillors' apologies.

- 4. Declarations of Interests**
To receive declarations of interests for:



- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- 5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
- 6. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address their comments and questions the Council.
- 7. **Minutes** –
The minutes of Council 29th June 2021 will be approved to be signed as a correct record by the Chairman at the next legally constituted Full Council meeting.
- 8. **Items to Action** –
To note the items to action sheet from the previous Council Meetings held on the **29th June 2021**.

ITEM	Attachment
9. REQUEST FROM BT OPENREACH To consider the request from BT Openreach to install an additional distribution point for fibre optic broadband on the Buttercross.	9
10. EXERCISE OF RIGHTS OF ELECTORS To note the notice of public rights and publication of unaudited annual governance and accountability return. https://www.ludlow.gov.uk/news/notice%20of%20public%20right%202021	10
11. COMMUNITY GOVERNANCE REVIEWS To consider the town council’s position in relation to Shropshire Council’s community governance review of parish boundaries	11
12. WIGLEY FIELDS ALLOTMENT To consider the update on the Lease for Wigley Fields Allotments.	12
13. STREET TRADING, BULL RING AND TOWER STREET To consider re-opening the Street Trading pitches on the Bull Ring and Tower Street.	13



14.	PROJECT SUPPORT GRANT	
a)	To note the Project Support Grant Criteria	14a
b)	To note the email correspondence	14b
c)	To consider the application from the Women's Centre.	14c
15.	LOCAL POLICING	
a)	To note the Local Policing Charter.	15a
b)	To reply to the PCC Consultation, closing date 18 th August 2021.	15b
16.	SEVERN TRENT – RIVER TEME QUALITY IMPROVEMENTS	
	To note the email from Severn Trent regarding the River Teme quality improvements.	16
17.	CHURCHYARD AT ST LAURENCE CHURCH	
	To receive an update.	17
18.	CO-OPTION PROCESS	
	To consider the revised Co-option process.	18
19.	PAVEMENT PERMITS	
a)	Pavement Licence Application – Castle Lodge Buttery - https://shropshire.gov.uk/get-involved/pavement-licence-application-castle-lodge-buttery-ludlow-july-2021/	19a
b)	To consider the longer term implications of pavement permits on Events Square	19b
20.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
21.	PLAQUE	
	To approve the change of wording for a plaque of recognition.	21



M e m b e r s h i p

Councillors Pote (Town Mayor); Parry (Deputy Mayor); Adams; Boddington; Durnall; Garner; Gill; Ginger; Jones; Lyle; O'Neill, Perks; Tapley; Thompson and Waite.

The date of the next Council meeting is Monday 2nd August 2021